



Automated Payment Processing Safe – Convenient – Easy

We are excited to offer the safety, convenience and ease of Tuition Express®—a payment processing system that allows secure, on-time tuition and fee payments to be made from either your bank account or credit card.

ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR **BANK ACCOUNT** and **CREDIT CARD**

I (we) hereby authorize Mother's Day Out Preschool to initiate credit card charges to the below-referenced credit card account (**Section A**) OR, initiate debit entries to my (our) checking or savings account, indicated below (**Section B**). To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments. Check with the center for accepted credit card types.

COMPLETE ONE SECTION ONLY

Payments will be processed monthly

SECTION A (Credit Card - 2.75 % fee)

| | | | |
|----------------------|--|-----------------|-----------|
| _____ | | _____ | |
| Cardholder Name | | Phone # | |
| _____ | | _____ | _____ |
| Cardholder Address | | City | State Zip |
| _____ | | _____ | |
| Account Number | | Expiration Date | |
| _____ | | _____ | |
| Cardholder Signature | | Date | |

SECTION B (Bank Account - \$1.00 ACH Fee) - Please attach a voided check

| | | | |
|---|-----------------------------------|-----------------------------------|----------------------------------|
| _____ | | _____ | |
| Your Name | | Phone # | |
| _____ | | _____ | _____ |
| Address | | City | State Zip |
| _____ | | _____ | |
| Bank or Credit Union Name | Bank or Credit Union Address | City | State Zip |
| _____ | | _____ | |
| Routing Transit Number (see sample below) | Account Number (see sample below) | <input type="checkbox"/> Checking | <input type="checkbox"/> Savings |
| _____ | | _____ | |
| Authorized Signature | | Date | |

Your personal account information is safe with Tuition Express. All personal information will be stored in a locked cabinet in the office and will never be shared within the center or with outside sources.

A service of

